
EXTRAORDINARY MEETING

OF

TAWA COMMUNITY BOARD GRANTS SUBCOMMITTEE

MINUTES

Time: 7:00pm
Date: Thursday, 5 April 2018
Venue: Tawa Community Centre
5 Cambridge Street
Tawa
Wellington

PRESENT

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

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1 Meeting Conduct

1.1 Apologies

No apologies were received.

1.2 Conflict of Interest Declarations

The following conflicts were declared:

Robyn –

- Application 11 – Tawa Progressive and ratepayers association

Margaret –

- Application 12 Tawa Schools and Community music Festival
- Application 14 Tawa Youth and Families trust board

Jill –

- Application 11 – Tawa Progressive and ratepayers association

Richard –

- Application 11 – Tawa Progressive and ratepayers association
- Application 7 – Rotary Club of Tawa Charitable trust

1.3 Public Participation

1.3.1 Brodie Vernon – Tawa Youth and Families trust

Brodie Spoke in support of the funding application made by Tawa Youth and Families Trust Board (application 14)

1.3.2 Peter Lockery – Tawa Community Patrol Charitable Trust

Peter spoke in support of the funding application made by Tawa Community Patrol charitable trust (application 7).

1.4 Items not on the agenda

In accordance with Standing Order 3.9.5 the Tawa Community Board Grants Subcommittee include the 2017 minutes on the agenda.

The reason why the item is not on the agenda is due to an oversight when the agenda was prepared.

The reason why this item cannot be delayed until a subsequent meeting is because the Tawa Community Board Grants Subcommittee meets on an annual basis. This would delay the confirmation of the minutes by 12 months.

Moved Robyn Parkinson, seconded Richard Herbert

Resolved

1. That the Tawa Community Board Grants Subcommittee agrees to consider the confirmation of minutes as major late item not on the agenda in accordance with standing order 3.9.5.

Carried

1.5 Confirmation of minutes

Moved Margaret Lucas, seconded Jill Day

Resolved

That the Tawa Community Board:

Approve the minutes of the Tawa Community Board Meeting held on 7 December 2017, having been circulated, that they be taken as read and confirmed as an accurate record of that meeting

Carried

2 Oral Reports

There were no oral reports.

3. Reports

3.1 Tawa Community Grants February 2018

Moved Margaret Lucas, seconded Richard Herbert

Resolved

That the Tawa Community Board Grants Subcommittee:

1. Agree to suspend Standings Orders 3.11.8, 3.11.10 and 3.11.13 to allow the members to move and speak to multiple amendments.

A division was called for, voting on which was as follows:

For:

Jill Day
Richard Herbert
Margaret Lucas (Chair)
Jack Marshall
Robyn Parkinson

Against:

Majority Vote: 5:0

Carried

Moved Margaret Lucas, seconded Jill Day

That the Tawa Community Board Grants Subcommittee:

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1. Agree to appoint Jack Marshall as Chair when the following applications that the Chair has declared a conflict of interest on are discussed and put to the vote:

- Application 12 – Tawa Schools and Community Music Festival
- Application 14 – Tawa Youth and Families Trust Board

Carried

Moved Margaret Lucas, seconded Jack Marshall

That the Tawa Community Board Grants Subcommittee:

1. Receive the information.
2. Agree to fund applicant organisations as listed below:

	Organisation	Project	% Tawa area	Total project cost	Amount requested	Comments	Recommendation
1	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic Obstructive Pulmonary Disease (COPD) Awareness, Education & Support to the Wellington community.	30%	\$3,248	\$3,248	Lower priority given demand from other community groups	\$0
2	Embellished Chorus	Embellished Chorus	19%	\$4,365	\$1,200	Contribution towards annual costs	\$300
3	English Language Partners New Zealand Trust	Tawa English Language Classes	100%	\$8,389	\$2,369	Contribution towards costs of resourcing two English Language courses	\$500
4	Hampton Hill School	Bike Maintenance	100%	\$4,990	\$1,000	Support towards maintenance of bikes at Hampton Hill School as part of Bikes in Schools project	\$1,000

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5	Mothers Network Wellington Incorporated	Facilitated discussion group for mothers	100%	\$1,010	\$890	Contribution to Mothers Network in Tawa	\$500
6	Redwood School	Gardening club Equipment	91%	\$331	\$300	Support for purchasing gardening equipment for the Redwood School Gardening Club	\$300
7	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2018 funding	80%	\$3,000	\$1,500	Lower priority given the opportunity for support from other funding sources	\$0
8	Tawa Community Light Party	Tawa Community Light Party	85%	\$2,500	\$850	Contribution to venue and hosting costs of popular annual event	\$850
9	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,000	Support for active local volunteer run community patrol	\$3,000
10	Tawa Lyndhurst Tennis Club Inc	Trophy Display Cabinet	10%	\$4,460	\$2,230	Contribution towards purchase of a second Trophy Display Cabinet for the club	\$500
11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$7,617	\$2,000	Support for popular annual community event	\$1,000

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12	Tawa Schools and Community Music Festival	Tawa Goes To Town, Tawa Schools and Community Music Festival	90%	\$59,764	\$5,000	Support of biennial community event involving large numbers of children and young people	\$4,250
13	Tawa Swimming Club	Volunteer Coaching	90%	\$1,200	\$1,200	Contribution to support and training to develop the capacity of volunteer coaches	\$800
14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$39,333	\$2,000	Contribution to youth work programme, in particular addressing issue that impact on their lives in the wider community.	\$2,000
					\$26,787		\$15,000

Moved Margaret Lucas, seconded Jack Marshall, the following amendment

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
2	Embellished Chorus	Embellished Chorus	19	\$1,200	\$300	\$0

Carried

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Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
3	English Language Partners New Zealand Trust	Tawa English Language Classes	100	\$2,369	\$500	\$550

Carried

Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
10	Tawa Lyndhurst Tennis Club Inc	Trophy Display Cabinet	10	\$2,230	\$500	\$0

Carried

Moved Margaret Lucas, seconded Jack Marshall, the following amendment:

Application Number	Organisation	Project	% from Tawa rate paying area	Amount requested	Recommended Amount	Amendment
11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70	\$2,000	\$1,000	\$2,000

Carried

Moved Jack Marshall, seconded Robyn Parkinson

Resolved

The substantive motion was put in parts as follows:

Where the chair had conflicts of interest, Jack Marshall chaired the meeting.

The chair, **Margaret Lucas**, declared a conflict of interest in relation to the following applications 12 and 14.

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That the Tawa Community Board Grants Subcommittee:

1. Agree to fund applicant organisations as follows:

Application number	Organisation	Project	% Tawa area	Total project cost	Amount requested	Recommendation	Final Allocation by TCB Grants Subcommittee 2018
12	Tawa Schools and Community Music Festival	Tawa Goes To Town, Tawa Schools and Community Music Festival	90%	\$59,764	\$5,000	\$4,250	\$4,000
14	Tawa Youth and Families Trust Board	24-7 Youth Workers at Tawa College	90%	\$39,333	\$2,000	\$2,000	\$2,000

Carried

Jill Day declared a conflict of interest in relation to the following funding applications and did not vote:

- Application 11 – Tawa Progressive and ratepayers association

Richard Herbert declared a conflict of interest in relation to the following and did not vote:

- Application 11 – Tawa Progressive and ratepayers association
- Application 7 – Rotary Club of Tawa Charitable trust

Robyn Parkinson declared a conflict of interest in relation to funding application

- Application 11 – Tawa Progressive and ratepayers association

Moved Margaret Lucas, seconded Jack Marshall

Resolved

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That the Tawa Community Board Grants Subcommittee:

1. Agree to fund applicant organisations as follows:

7	Rotary Club of Tawa Charitable Trust	Tawa Business Centre Hanging Flower baskets 2018 funding	80%	\$3,000	\$1,500	\$0	\$0
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11	Tawa Progressive & Ratepayers Association Inc.	Spring into Tawa	70%	\$7,617	\$2,000	\$1,000	\$2,000
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Carried

Moved Margaret Lucas, seconded Jack Marshall

Resolved

That the Tawa Community Board Grants Subcommittee:

1. Receive the information
2. Agree to fund the applicant organisations as follows:

Application Number	Organisation	Project	% Tawa area	Total project cost	Amount requested	Recommendation	Final Allocation by TCB Grants Subcommittee 2018
1	Asthma New Zealand - The Lung Association Incorporated	Asthma & Chronic Obstructive Pulmonary Disease (COPD) Awareness, Education & Support to the Wellington community.	30%	\$3,248	\$3,248	\$0	\$0
2	Embellished Chorus	Embellished Chorus	19%	\$4,365	\$1,200	\$300	\$0

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3	English Language Partners New Zealand Trust	Tawa English Language Classes	100%	\$8,389	\$2,369	\$500	\$550
4	Hampton Hill School	Bike Maintenance	100%	\$4,990	\$1,000	\$1,000	\$1,000
5	Mothers Network Wellington Incorporated	Facilitated discussion group for mothers	100%	\$1,010	\$890	\$500	\$500
6	Redwood School	Gardening club Equipment	91%	\$331	\$300	\$300	\$300
8	Tawa Community Light Party	Tawa Community Light Party	85%	\$2,500	\$850	\$850	\$850
9	Tawa Community Patrol Charitable Trust	Patrol Car Operating Expenses	100%	\$3,500	\$3,000	\$3,000	\$3,000
13	Tawa Swimming Club	Volunteer Coaching	90%	\$1,200	\$1,200	\$800	\$800

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Carried

The meeting concluded at 8.10pm.

Confirmed: _____
Chair